



International Civil Aviation Organization

**The Tenth Meeting of the Asia/Pacific Aeronautical Information Services –
Aeronautical Information Management Implementation Task Force
(AAITF/10)**

Bangkok, Thailand, 27-30 April 2015

Agenda Item 6: Review of the Task List

REVIEW OF AAITF TASK LIST

(Presented by the Secretariat)

SUMMARY

This paper presents the Terms of Reference and Task List of the AAITF for review and update by the meeting.

1. INTRODUCTION

1.1 This working paper provides the AAITF Terms of Reference (TOR) and Task List for review and update by the meeting

2. DISCUSSION

2.1 The AAITF Terms of Reference (TOR) are appended as **Attachment A**.

2.2 The Task List updated by AAITF/9 (Pattaya, Thailand, 24 – 27 June 2014) is appended as **Attachment B**.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review the ATFM/SG TOR; and
- b) update the Task List.

Terms of Reference of the AIS-AIM Implementation Task Force (AAITF)

The objectives of the Task Force are to:

- a) study means of aeronautical data management by civil aviation authorities and/or ATS providers in other regions including the aeronautical information exchange model (AIXM) and the electronic AIP (eAIP), and consider the feasibility in making use of these methods/models in the Asia/Pacific Region;
- b) examine the means of aeronautical data exchange used in other regions and application in the Asia/Pacific Region;
- c) assist States to implement Quality Management Systems for aeronautical information in an expeditious manner;
- d) develop training material and conduct workshops on the Guidance Manual for AIS in the Asia/Pacific Region;
- e) develop guidance material for Static Data Procedures and the AIS Automation Plan;
- f) review and update the Guidance Manual taking into account amendments to ICAO SARPs, guidance material;
- g) monitor and review technical and operating developments in the AIS field especially in the area of automation and database management; and
- h) monitor the transition from AIS to AIM, and in particular monitor development of the replacement of Annexes 4 & 15 and guidance documents under development by ICAO.

To achieve the above objectives, the Task Force shall consider:

- a) results of the ICAO Aeronautical Information Services – Aeronautical Information Management Study Group (AIS-AIMSG);
- b) amendments to Annex 4, Annex 5, the AIS Manual (Doc 8126), and the Aeronautical Chart Manual (Doc 8697); and
- c) revisions to the EUROCONTROL *Operating Procedures for AIS Dynamic Data* (OPADD); and
- d) implementation of the regional performance framework performance objectives contained in the Performance Framework Form (PFF).

The Task Force will report to the ATM Sub-Group of APANPIRG

(Adopted by the 14th Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group, 2003, and amended by the 20th and 21st Meetings of the ATM/AIS/SAR/SG)

AAITF TASK LIST

(Last updated June 2014)

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
1.	Report on the outcome of the AIS-AIM Study Group	AAITF/9 AAITF/10	Australia/China/Japan/United States	Ongoing	
2.	Update Roadmap implementation plan status	AAITF/9 AAITF/10	All States	Ongoing	
3.	Review implementation of Amendment 37 to Annex 15	AAITF/9 AAITF/10	All States	Ongoing	
4.	Review draft Amendment 38 to Annex 15	AAITF/9 AAITF/10	All States, United States	Ongoing	
5.	Review draft PANS-AIM	AAITF/9 AAITF/10	All States	Ongoing	
6.	Review draft amendment to AIS Manual (Doc 8126)	AAITF/9 AAITF/10	All States	Ongoing	
7.	Review draft amendment to Aeronautical Chart Manual (Doc 8697)	AAITF/9 AAITF/10	All States	Ongoing	
8.	Review draft AIM Quality Manual	AAITF/9 AAITF/10	All States	Ongoing	
9.	Review draft AIM Training Manual	AAITF/9 AAITF/10	All States	Ongoing	
10.	Update AIS – AIM Transition Status	AAITF/9 AAITF/10	All States/Secretariat	Ongoing	
11.	States to advise AIS-AIMSG if they have any issues with sample charts in the Aeronautical Chart Manual (Doc 8697) being printed in English language only	30 June 2013	All States/Secretariat	Ongoing Closed	

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
12.	Explore what opportunities or resources may be available for seminars or workshops on AIS – AIM Transition Steps	AAITF/9 AAITF/10	Secretariat	Ongoing	
13.	Develop an informal website for sharing knowledge, information and experience in AIS – AIM Transition implementation.	AAITF/9 AAITF/10	Mongolia/States	Ongoing	
14.	Ensure States have 2 registered ICARD_5LNC_PLANNERS	AAITF/9 AAITF/10	All States	Ongoing	
15.	AAITF SWG to provide guidance material on implementation of Roadmap Steps for the Guidance Manual for AIS in the Asia/Pacific Region	AAITF/9 AAITF/10	AAITF SWG/Secretariat	Ongoing	
9/1	Inform States newly added to the AIS Deficiencies List	11 July 2014	Secretariat		
9/2	Obtain clarification of the meaning of the AIM transition steps as detailed in the Roadmap for Transition from AIS to AIM	AAITF/10	Secretariat	Open	
9/3	Provide Mongolia discussion of List of NOTAMS to AIS-AIMSG for consideration	11 July 2014	Secretariat	Open	AAITF/9 WP/10
9/4	States to provide Mongolia with point-of-contact for participation in open-source preflight information facility	AAITF/10	States	Open	

	ACTION ITEM	TIME FRAME	RESPONSIBLE PARTY	Status	REMARKS
9/5	Investigate: 1. What ICAO involvement may be possible in advancing the open source pre-flight information database, and in the coordination of the contacts and activities of informal groups; and 2. Advice on setting up informal groups and their information/knowledge exchange mechanisms.	29 August 2014	Secretariat		
9/6	Forward proposed OPADD changes to EUROCONTROL for inclusion in their OPADD review.	11 July 2014	Japan/Secretariat	Open	AAITF/9 Report Appendix X
9/6	Check details of ICARD 5LNC users and advise Regional Office of any discrepancies	1 August 2014	States	Open	AAITF/9 Report Appendix X
9/7	Further enquiry on copyright protection agreements between States exchanging aeronautical information in accordance with Annex 15	29 August 2014	Secretariat	Open	
9/7	Seek further explanation of the meaning of “unique identifiers” in the AIM Transition Roadmap	AAITF/10	Secretariat	Open	